The University’s pre-registration requirements screen within the registration module was updated and now requires you to update/confirm all requirements **EACH TERM** you register.

Click the “Prepare for Registration” button to begin this confirmation process.
Once “Prepare for Registration” is launched, choose the term in which you wish to register/need to confirm your registration requirements.

Click Continue.
Next, you will see that there are registration requirements that need attention, which is indicated by the statement highlighted in red and noted with an exclamation mark.

Click “Virginia Tech Registration Requirements Need Attention”.
Once “Student Requirements” is launched, you will need to act on any items that have a red triangle with an exclamation point beside them.

After all requirements have been met, a “Term Registration Confirmation” item will appear.

Note: You will not see the “Term Registration Confirmation - NEEDS ATTENTION” box unless you have met all other registration requirements listed, which are indicated by a green box with a check mark.

Click “Confirm Term Registration”.
Once “Confirm Term Registration” is pulled down, read the term registration confirmation statement.

Click the “Confirm” button.
once you clicked “confirm” you successfully completed and confirmed your student pre-registration requirements.

you can now register for, add, or drop classes for the appropriate term, assuming you have no holds on your account.

remember you will need to repeat this process for EVERY term you intend to register.

contact the office of the university registrar if you have any questions.