

MINUTES

Commission on Undergraduate Studies and Policies
September 8th, 2025
3:00 PM
Via Zoom

Present – J. Tokuhisa (presiding); J. Bedore; M. Kimbrell; K. Lewis (representing E. Austin); S. Over; R. Poff; M. Pleimling; L. Ricci (representing Undergraduate Student Senate); S. Rinehart; J. Russell; M. Seref; J. Sible R. Sparks; N. Smith (representing K. Thompson); S. Sumner; K. Tran

Absent with Notice: N. Akers; K. Goyne; D. Thorp; K. Thompson

Absent: M. Acosta; Z. Altizer; A. Ball; M. Caddick; K. Edgar; C. Ruktanonchai

Guests: E. Anderson; S. Biscotte; J. Leech; V. Nguyen; R. Pitcher; L. Rose N. Staley; Z. Tucker; K. Wells

J. Tokuhisa called the meeting to order at 3:02. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. Motion carried.

2. Approval or Announcement of approval and posting of minutes of April 28th, 2025.

J. Tokuhisa noted that the April 28th, 2025, minutes have been voted on electronically and can be publicly accessed on the Office of the University Registrar's website:

<http://www.registrar.vt.edu/governance.html>

3. New Business

Welcome and Self-Introductions

J. Tokuhisa invited commission members to introduce themselves. Afterwards, J. Tokuhisa presented the charge for the Commission on Undergraduate Studies and Policies.

Workplan 2025-2026 Academic Year

J. Tokuhisa presented the 2025-2026 goals for the commission. The goals for the upcoming year include identifying barriers to student success, policies impacted by the adoption of Banner SaaS, formulating a policy on university text messaging for student academic correspondences, proposing the foreign language requirement for admissions be applied and enforced at time of admission, and exploring a two-day Fall Break.

Banner SaaS Migration Policy Adjustments

R. Sparks overviewed the past few years' of CUSP actions to address hurdles to student success. R. Sparks explained the new changes coming as the University moves to cloud-based Banner SaaS and the university policies that will be impacted. These include University Policy No. 6800 Undergraduate Grading Policy, specifically the repeat course aspect of the policy. Banner SaaS will not support the part of University Policy specifying that non-repeatable courses taken multiple times will provide students the average of their received grades. In Policy 6815, the University's residency rule, specifically the in-residency requirement of students to complete a percentage of their last courses at Virginia Tech will also be impacted by the Banner SaaS switch. PPM 107, faculty grade entry will also require examination. Banner SaaS will not be able to distinguish

specific student populations during midterm grade entry. It will also not support Satisfactory/Unsatisfactory grade designations. Finally, students can currently earn dual degrees under the same degree. Banner SaaS will not support awarding a singular student the same degree twice. M. Seref asked for clarification on if dual degrees or double majors will be impacted. R. Sparks clarified that dual degrees are exclusively what will be impacted but only a small population of programs will be affected.

4. Reports

- Academic Support Committee – Vacant: No report.
- Academic Policies Committee – Michel Pleimling: No report.
- Athletics Committee – Dan Thorp: No report.
- Commencement Committee – Monica Kimbell: No report.
- Honor Council – Zoe Altizer: No report.
- Library Committee – Sarah Over: No report.
- University Curriculum Committee for General Education – Khanh Ngoc Tran: No report.
- Constituent Reports – Administrative & Professional Faculty Senate – Nicole Akers: No report.
- Constituent Reports – Staff Senate – Misti Acosta: No report.
- Constituent Reports – Faculty Senate – Vacant: No report.
- Constituent Reports – Undergraduate Student Senate – L. Ricci: No report.
- Constituent Reports: Graduate and Professional Student Senate – Vacant: No report.

5. Other Items

- Nomination/Review of CUSP Sub-Committee Chair and Representatives for Academic Year 2025-2026. J. Tokuhisa reiterated the need for an Academic Support Committee representative.

6. Adjournment

There being no further business, a motion was made to adjourn the meeting at 4:00.