

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**SEPTEMBER 12, 2022**  
**3:00 PM**  
**VIA ZOOM**

**PRESENT:** E. Lavender-Smith (presiding); K. Albright; M. Pleimling; K. Goyne; S. Sumner; H. Gumbert; R. Holloway; S. Huxtable; M. Kimbrell; V. Nguyen; G. Novack; K. Redican; K. Thompson; K. Tran; A. Zink-Sharp

**ABSENT WITH NOTICE:** A. Fox; D. Kellenberger; K. Swaby

**ABSENT:** A. Council; K. Edgar; L. Khansa; C. Ruktanonchai; C. Wood; S. Tatum

**GUESTS:** G. Costello; A. Myers; R. Pitcher; B. Smith; R. Sparks

E. Lavender-Smith called the meeting to order at 3:00 PM. A quorum was present.

**ADOPTION OF THE AGENDA**

A motion was made and seconded to adopt the agenda. The motion carried.

E. Lavender-Smith outlined the charge of the Commission for the 2022-2023 Academic Year, as well as potential CUSP Topics for the 2022-2023 Academic Year.

- Charge of the Commission for the 2022-2023 Academic Year

Charge: To study, formulate, and recommend to the Faculty Senate policies and procedures concerning undergraduate academic matters. Areas for consideration include library resources, admissions, academic progress, degree requirements, the Undergraduate Honor System and study environment, including approval of changes to the Undergraduate Honor Code; In-Honors programs, undergraduate curricular standards and expectations, advising, and instruction; student honors and awards; financial aid, scheduling, and registration.

Potential CUSP Topics for the 2022-2023 Academic Year:

- Academic Policy Review, as needed.
- Library Resource, Update
- W Grade Review Update
- Canvas Grade Book Feature Overview

**APPROVAL OF OR ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES OF APRIL 25, 2022**

E. Lavender-Smith noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the web (<http://www.governance.vt.edu>).

**APPROVAL OF OR ANNOUNCEMENT OF APPROVAL AND POSTING OF REPORTS**

E. Lavender-Smith noted that the Reports listed below were electronically approved and can be accessed via the University Registrar’s website (<http://www.registrar.vt.edu/governance.html>).

- [Pathways General Education Curriculum Review Committee Report \(April 27, 2022\)](#)
- [Undergraduate Curriculum Committee Report \(April 22, 2022\)](#)

For information – E. Lavender-Smith announced the CUSP minutes from February 8, 2021 were amended to correct Degree designator for Bachelor of Science in Environmental Science to read BSENS.

For information – E. Lavender-Smith announced the degree designator for the new Major Concentration/Option: Social and Political Justice (SPJ) presented on the “CUSP February 28, 2022 Minutes/UCC February 11, 2022 Report to CUSP” was incorrectly presented as “Degree: Bachelor of Arts in Political Science (BAPS).” The degree should have been stated as “Degree: Bachelor of Arts (BA).” By this notification, the Minutes have been amended to read:

**Rename/Revised:**

**Effective Catalog 2022-2023**

**College of Liberal Arts and Human Sciences**

Rename/Revised Major Concentration/Option: Social and Political Justice (SPJ) under Degree: Bachelor of Arts (BA), effective for student date of entry under UG Catalog 2022-2023 (CM-7086)

**ACCEPTANCE AND POSTING OF COMMISSION/COMMITTEES/SUB -COMMITTEES REPORTS AND/OR MINUTES**

**Academic Support Committee**

No report.

### **Academic Policies Committee**

K. Thompson presented the April 6, 2022 and May 4, 2022 minutes of the Academic Policies Committee. A motion was made and seconded to accept the April 6, 2022 and May 4, 2022 minutes of the Academic Policies Committee.

**The motion passed unanimously.**

### **Athletics Committee**

Discussion and clarification topics included the following:

- R. Holloway provided background information on the academic performance incentive for any academically and athletically eligible student athlete.

H. Gumbert presented the April 14, 2022 and May 5, 2022 minutes of the University Athletics Committee. A motion was made and seconded to accept the April 14, 2022 and May 5, 2022 minutes of the University Athletics Committee.

**The motion passed unanimously.**

### **Commencement Committee**

M. Kimbrell presented the April 6, 2022 minutes of the Commencement Committee. A motion was made and seconded to accept the April 6, 2022 minutes of the Commencement Committee.

**The motion passed unanimously.**

### **Honor Council**

No report.

### **Library Committee**

No report.

### **Undergraduate Curriculum Committee**

For information – E. Lavender-Smith announced the UCC Report from January 22, 2021 was amended to correct degree designator for Bachelor of Science in Environment Science to read “BSENS.”

For information – E. Lavender-Smith announced that the UCC Minutes and Report from February 11, 2022 were amended to correct Degree designator for

“Rename/Revised Major Concentration/Option: Social and Political Justice (SPJ) under Degree: Bachelor of Arts in Political Science (BAPS)” to read  
“Rename/Revised Major Concentration/Option: Social and Political Justice (SPJ) under Degree: Bachelor of Arts (BA), effective for student date of entry under UG Catalog 2022-2023 (CM-7086).”

### **University Curriculum Committee for General Education**

K. Tran informed the group that Resolution 2022-23A Resolution to Modify the General Education Requirements for Students Seeking a Second Bachelor’s Degree Requirement from Waiving Pathways Requirements was discussed at UCCGE, and that it will be on the next available CUSP Agenda for First Reading.

### **Commission on Administrative and Professional Faculty Affairs**

No report.

### **Staff Senate**

No report.

### **Faculty Senate**

No report.

### **Undergraduate Student Senate**

No report.

### **Graduate and Professional Student Senate**

No report.

### **OTHER ITEMS:**

For Information – E. Lavender-Smith informed Commission members of the Termination of Business Diversity Center by Pamplin College of Business and the Department of Management.

Discussion and clarification topics included the following:

- R. Holloway provided background information noting that the work of the Business Diversity Center has been transitioned to the college level.

## **Nominations of CUSP Sub-Committee Chairs and Representatives For Academic Year 2022-2023**

The following individual accepted the nomination to serve as Chair and Representative of CUSP Sub-Committees for Academic Year 2022-2023:

- Chair of Undergraduate Curriculum Committee and Vice Chair of CUSP: Kerry Redican

### **ANNOUNCEMENTS:**

E. Lavender-Smith advised Commission members of their responsibility to their constituent groups and a reminder that they are a representative of their constituent group and should vote on behalf of their group and not on how they personally feel about a Resolution.

### **ADJOURNMENT**

There being no further business, a motion was made to adjourn the meeting at 3:53 PM.

*Respectfully Submitted,  
Becki Smith, Office of the University Registrar*