

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
April 11, 2016
230 Student Services Building, 3:00 PM

PRESENT: G. Chandler-Smith (Chair); R. Ashton; J. Baker; J. Brozovsky; J. Clevenger for R. Sumichrast; L. Geyer; S. Hirt; R. Holloway; G. Jones; A.M. Knoblauch; G. Long for L. Nam Chang; S. Martin; C. Mitchell; A. Myers-Burton; K. Rawlings; J. Sible; D. Smith; S. Sumner for A. Grant; H. Thomas; D. Thorp for E. Spiller; D. Stauffer for A. Zink-Sharp; B. Watford for R. Benson; E. Wiseman; G. Yee

ABSENT WITH NOTIFICATION: K. Gilbertson; M. Hajj; K. Redican for C. Clarke

ABSENT WITHOUT NOTIFICATION: Z. Montgomery

VISITORS: B. Armstrong; P Knox; J. Nardine; M. Pratt-Clarke; R. Sparks; G. Costello; G. Kinder; J. Sanders

CALL TO ORDER AND ANNOUNCEMENTS

The meeting was called to order at 3:00 PM by Gena Chandler-Smith, Chair.

ADOPTION OF THE AGENDA

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

G. Chandler-Smith announced the March 21, 2016 minutes were electronically approved and can be accessed via the University Registrar's website:
<http://www.registrar.vt.edu/documents/governance/2015-2016/CUSP-Minutes-Mar-21-16.pdf>.

OLD BUSINESS

Resolution 2015-2016.K, *Resolution to Approve New Major, Clinical Neuroscience, in Bachelor of Science in Neuroscience*, Second Reading.

The motion was made and seconded to present for second reading Resolution 2015-2016.K, *Resolution to Approve New Major, Clinical Neuroscience, in Bachelor of Science in Neuroscience*.

Chair G. Chandler-Smith informed the Commission that the Faculty Senate had waived their right to review Resolution 2015-16.K.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-2016.K.

G. Long informed the Commission of the changes to the resolution prompted by feedback received following first reading.

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on Resolution 2015-2016.K.

Motion passed unanimously.

Resolution 2015-2016.L, *Resolution to Approve New Major, Cognitive and Behavioral Neuroscience, in Bachelor of Science in Neuroscience*, Second Reading.

The motion was made and seconded to present for second reading Resolution 2015-2016.L, *Resolution to Approve New Major, Cognitive and Behavioral Neuroscience, in Bachelor of Science in Neuroscience*.

Chair G. Chandler-Smith informed the Commission that the Faculty Senate had waived their right to review Resolution 2015-16.L.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-2016.L.

G. Long informed the Commission of the changes to the resolution prompted by feedback received following first reading.

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on Resolution 2015-2016.L.

Motion passed unanimously.

Resolution 2015-2016.M, *Resolution to Approve New Major, Experimental Neuroscience, in Bachelor of Science in Neuroscience*, Second Reading.

The motion was made and seconded to present for second reading Resolution 2015-2016.L, *Resolution to Approve New Major, Experimental Neuroscience, in Bachelor of Science in Neuroscience*.

Chair G. Chandler-Smith informed the Commission that the Faculty Senate had waived their right to review Resolution 2015-16.M.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-2016.M.

G. Long informed the Commission of the changes to the resolution prompted by feedback received following first reading.

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on Resolution 2015-2016.M.

Motion passed unanimously.

Resolution 2015-2016.N, *Resolution to Approve New Major, Computational and Systems Neuroscience, in Bachelor of Science in Neuroscience*, Second Reading.

The motion was made and seconded to present for second reading Resolution 2015-2016.N, *Resolution to Approve New Major, Computational and Systems Neuroscience, in Bachelor of Science in Neuroscience*.

Chair G. Chandler-Smith informed the Commission that the Faculty Senate had waived their right to review Resolution 2015-16.N.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-2016.N.

G. Long informed the Commission of the changes to the resolution prompted by feedback received following first reading.

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on Resolution 2015-2016.N.

Motion passed unanimously

Resolution 2015-2016.O, *Resolution to Establish Guidelines for Independent Study and Undergraduate Research*, Second Reading.

The motion was made and seconded to present for second reading Resolution 2015-2016.O, *Resolution to Establish Guidelines for Independent Study and Undergraduate Research*.

Chair G. Chandler-Smith informed the Commission that the Faculty Senate had conducted a review of Resolution 2015-16.O, and provided their feedback in the form of a letter to the Commission. The letter was made available as a resource to the Commission for this meeting.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-2016.O.

B. Watford informed the Commission of the changes to the resolution prompted by feedback received following first reading.

Additional discussion and clarification topics included the following:

- Feedback from Constituencies
 - D. Thorp shared feedback from departments in the College of Liberal Arts and Human Sciences questioning whether the resolution addressed concerns raised at first reading and the potential impact on students

- A.M. Knoblauch shared feedback from the College Curriculum Committee and faculty in the College of Architecture and Urban Studies regarding the potential impact on students
- C. Mitchell and R. Ashton reported that discussions with the legislative and executive bodies of the Student Government Association yielded no major concerns
- Clarification on process of drafting policy and appeals process
- Sharing of data on current student participation in Independent Study/Undergraduate Research
- Discussion on the need to strengthen and streamline undergraduate advising throughout the University

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on Resolution 2015-2016.N.

Motion passed: Yes (16); No (3); Abstain (2).

REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB -COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

S. Sumner reported that the Academic Support Committee has been exploring the impact of changing Labor Day to a non-class day would have on academic instruction. Through surveys to faculty and students, we found there was overwhelming support to have Labor Day off if no other calendar changes were made. In addition, we also found that the vast majority of our peers currently have Labor Day as a non-class day. However the committee also found that adding a non-class day would have a disproportionate impact on laboratory instruction. As a result of this work the Academic Support Committee is not recommending a change to the calendar criteria for Fall of 2016. The committee will continue its work on this topic and will now consider if a 71 day semester will meet Virginia Tech's academic needs.

Academic Policies Committee

No Report.

Athletic Committee

S. Sumner presented the minutes of the February 23, 2016 meeting of the University Athletic Committee. Motion was made and seconded to accept the minutes of the February 23, 2016 University Athletic Committee meeting.

The motion passed unanimously.

Commencement Committee

J. Clevenger for C. Clemenz presented the minutes of the February 3, 2016 meeting of the University Commencement Committee. Motion was made and seconded to accept the minutes of the February 3, 2016 University Commencement Committee meeting.

The motion passed unanimously

Honor System Review Board

No Report.

Library Committee

No Report.

Undergraduate Curriculum Committee

S. Martin announced that the report of the Undergraduate Curriculum Committee meeting of March 25, 2016 was approved electronically on March 30, 2016. The motion was made and seconded to approve the March 25, 2016 Report of the Undergraduate Curriculum Committee.

The motion passed unanimously.

UCC Report – March 25, 2016

**FOR “FIRST AND SECOND READING”
UNANIMOUS APPROVAL**

COURSES

New:

Fall 2016

College of Agriculture and Life Sciences

HNFE 1804 Principles of Sport Science (CM-2556)

College of Engineering

ECE 4554 Introduction to Computer Vision (CM-2639)

College of Liberal Arts and Human Sciences

RLCL 2474 (IS 2474) Religion and Violence (CM-2736)

College of Natural Resources and Environment

FOR 3754 Watersheds and Water Quality Monitoring (CM-2409)

College of Science

MATH 3574 Applied Complex Variables (CM-2823)

Spring 2017

College of Science

STL 4334 Patent Preparation & Prosecution (CM-2825)

Revised:

Fall 2016

College of Liberal Arts and Human Sciences

EDCI 3004 Pre-Education Seminar (CM-2490)

STS 1504 Introduction to Science, Technology, and Society (CM-2828)

STS 4304 Contemporary Issues in Science, Technology, and Society (CM-2829)

**FOR “FIRST AND SECOND READING”
UNANIMOUS APPROVAL**

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|---|
| DEGREES, MAJORS, MINORS, OPTIONS |
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Majors

Revised:

Effective Graduating Calendar Year 2018

College of Engineering

Checksheet: Bachelor of Science in Construction Engineering and Management (BSCEM), Major: Construction Engineering and Management (CEM) (CM-2575)

Checksheet: Bachelor of Science in Industrial and Systems Engineering (BSISE), Major: Industrial and Systems Engineering (ISE) (CM-2540)

Checksheet: Bachelor of Science in Mechanical Engineering (BSME), Major: Mechanical Engineering (ME) (CM-2587)

Options

New:

Effective Graduating Calendar Year 2018

College of Science

Establishment of New Option: Bachelor of Science in Computational Modeling and Data Analytics (BSCMD) Major: Computational Modeling and Data Analytics (CMDA), Option: Economics (CMDE). First effective date to declare major: Spring 2016; First effective date to graduate: Spring 2018 (CM-2602)

Checksheet: Bachelor of Science in Computational Modeling and Data Analytics (BSCMD), Major: Computational Modeling and Data Analytics (CMDA), Option: Economics (CMDE) (CM-2602)

Undergraduate Studies and Policies

No Report.

University Curriculum Committee for General Education

J. Brozovsky presented the revised report of the March 2, 2016 meeting of the University Curriculum Committee for General Education. The motion was made and seconded to approve the revised March 2, 2016 report of the University Curriculum Committee for General Education.

The motion passed unanimously.

**Report (Revised)
University Curriculum Committee for Liberal Education
March 2, 2016**

For Approval:

NR 1115 (cross-listed as GEOG 1115): Seeking Sustainability (Areas 3 and 7), effective as of Fall 2016

CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs

No Report.

Staff Senate

No Report.

Faculty Senate

J. Baker reported that the Faculty Senate met on April 5, 2016. At this meeting the Faculty Senate discussed the topics of the Collegiate Professor designation, proposed changes to the Faculty Senate Constitution and Bylaws. Faculty Senate also held election of new officers for the upcoming academic year.

Student Government Association

R. Ashton reported that the Student Government Association recently held election for new officers for the upcoming academic year. The inauguration of the new President and Vice President will be held on Monday, April 25 at 4 pm in War Memorial Chapel.

Graduate Student Assembly

No Report.

OTHER BUSINESS

Commission on Equal Opportunity and Diversity Resolution

M. Pratt-Clarke, Vice Provost for Inclusion and Diversity and Vice President for Strategic Affairs, shared information with the Commission regarding conversations she has had with various members of the University community regarding the integration of diversity and inclusion into the Pathways for General Education Curriculum. Dr. Pratt-Clarke also shared details of a resolution being proposed at University Council by the Commission on Equal Opportunity and Diversity (CEOD), which would establish a process to foster interactions between COED and the University Curriculum Committee for General Education to help foster such integration.

Honors College Transition

P. Knox, Director of University Honors, shared information with the Commission regarding the transition from the University Honors Program to an Honors College. Dr. Knox shared the overarching goals of the new Honors College to recruit a new and diverse group of talented students and to work to integrate those students into experiences across campus. Dr. Knox also outlined the timeline of information gathering, campus-wide discussions, and fundraising as the next steps for the transition process.

University Scholarships and Financial Aid Annual Report

B. Armstrong, Director of University Scholarships and Financial Aid, presented the Annual Report of the Office of Scholarships and Financial Aid to the Commission. Report documents have been uploaded as resources for the April 11, 2016 CUSP meeting on the Office of the University Registrar's website: <http://www.registrar.vt.edu/documents/governance/2015-2016/USFA-Annual-Report-CUSP-16.pdf>

Nominations/Review of CUSP Sub-Committee Chairs and Representatives for AY 2016-17

The following individuals accepted nominations to serve as Chairs and Representatives of CUSP Sub-Committees for Academic Year 2016-2017

Academic Support Committee—Susan Sumner
Academic Policies Committee—Bevlee Watford
University Athletics Committee—Leon Geyer
University Commencement Committee—Candice Clemenz

Status of Resolution 2015-16.J (Repeat Course Policy) at University Council

R. Sparks, University Registrar, updated the Commission on the status of Resolution 2015-15.J (Repeat Course Policy) currently being reviewed by University Council. There were several questions regarding the policy following first reading at University Council on April 4, 2016. Clarifying language has been added to the resolution indicating that no other portions of Presidential Policy Memorandum 11b would be changed by the policy. The revised resolution has been posted as a resource for the April 11, 2016 CUSP meeting on the Office of the University Registrar website: <http://www.registrar.vt.edu/documents/governance/2015-2016/Resolution-2015-16-J-2nd-Reading-3-21-16.pdf>

End of Year Governance Action

G. Costello, Associate Registrar, presented a request to the Commission to consider review and electronic approval of the Undergraduate Curriculum Committee Report for April 22, 2016. The electronic review and approval would allow for proposals with a requested effective date of Fall 2016 to be approved.

A motion was made and seconded to review and approve electronically the Undergraduate Curriculum Committee Report of April 22, 2016.

The motion passed unanimously.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 3:53 PM.

Respectfully Submitted,

Justin D. Sanders
Office of the University Registrar